

**Terms of Reference Project
Officer
Indonesia Inclusive Livelihoods for Poor Rural Communities in Eastern
Indonesia Project**

BACKGROUND

The Indonesia Inclusive Livelihoods for Poor Rural Communities in Eastern Indonesia Project aims to achieve the Project Development Objective through inclusive, community-driven livelihoods development planning, paired with strengthening local linkages to support community-led livelihoods initiatives. The Project defines livelihoods as a broad range of activities and assets people utilize to support themselves. In target villages, communities rely heavily on a limited set of livelihoods options focused on food and commodity production from natural resources. Improving livelihoods in these areas requires support to food production, access to and management of natural resources, and increases in social capital of the poorest.

In this project, The World Bank works with BaKTI (Eastern Indonesia Knowledge Exchange) as an implementing agency, and partnerships with village and district governments in Seram Bagian Timur district (Maluku Province) and Sumba Barat Daya district (NTT Province). The Project will design and implement a model for poorly connected and marginal areas that takes an inclusive, whole-of-community approach to strengthening village economies and food systems.

The Project will (i) support villages to develop livelihoods plans and directly support community groups and the poorest households, and (ii) strengthen institutional linkages between community groups and village government, district government and other local actors, to provide sustained, local support to livelihoods initiatives and sustainable landscape management practices, including through the village funds.

PURPOSE

To support the project implementation, this project needs Project Officer for Sumba Barat Daya and Seram Bagian Timur (two officers in each district) to assist the implementation of project workplan in district level, sub-district, and village level.

DUTIES AND RESPONSIBILITIES

1. Organizing trainings at the district, sub-district, and ensuring trainings in village level are properly prepared and implemented.
2. Become master trainer in district for training materials that developed by project specialist
3. Gather lesson learnt from each training event for future improvement of training materials
4. Provide necessary assistance for facilitators in his/her targeted villages
5. Assist District Coordinator in verifying project data submitted from field
6. Support the District Coordinator for other task as necessary to implement project workplan and strategies for achieving program targets;

STARTING TIME / DURATION

Project Officer is expected to start in **April 2023**. The Contract duration is 9 months until December 2023 and extendable based on performance evaluation and project needs.

LIAISON / REPORTING

Project Officer will report to the District Coordinator, coordinate with and receive input from the Program Coordinator.

QUALIFICATIONS

1. Tertiary educations in the fields that are relevant to community development and livelihood, or to their tasks and responsibilities.
2. Experience in planning and organizing trainings for community
3. Experience as trainer/facilitator of training with participatory approach
4. Experience in community development/empowerment program
5. Ability to work with minimum supervision & willing to travel to remote areas
6. Have experiences working in eastern Indonesia - working experiences in project sites – Sumba Barat Daya and Seram Bagian Timur is a plus and have a good understanding of eastern Indonesia context
7. Excellent communication skills in Bahasa Indonesia
8. Well-developed interpersonal skills;
9. Good team player

DUTY STATION

Project Officer will be stationed in Seram Bagian Timur district (Maluku) and Sumba Barat Daya district (NTT) respectively to carry out his/her duties.